

U.S. DEPARTMENT OF AGRICULTURE

SPEED MEMO

TO

PART NUMBER

DATE

SUBJECT

FROM

MESSAGE (WRITE CONCISE MESSAGE SIGN AND FORWARD PARTS 1 AND 3 TO ADDRESSEE RETAIN PART 2)

SIGNATURE

REPLY (USE THIS SPACE FOR REPLY, SIGN AND DATE. RETURN PART 3 TO SENDER, RETAIN PART 1.)

SIGNATURE

DATE